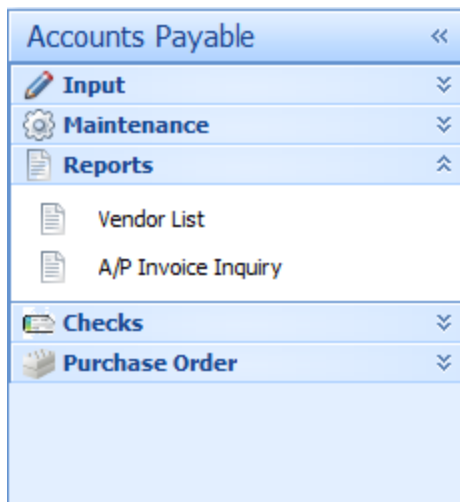




Vendor List

Enables you to keep accurate, up-to-date information on all of your vendors

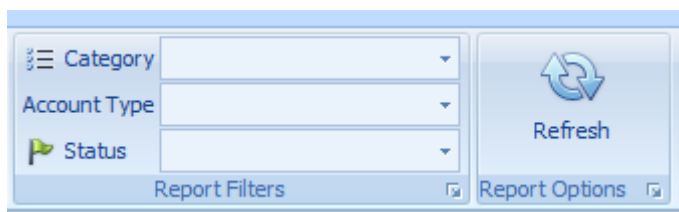
From the Main Menu (Accounts Payable > Reports > Vendor List)



Category: Choose the type of A/P account that you want to view in this report, can choose one or multiple

Account Type: Choose the type of account you would like to include in your report, can be one or multiple

Status: Choose if you want to see active, inactive, or both in your report



Note: You can change the order of your columns and take away / add columns from the column chooser just like any other report in Hardhat